



US EMBASSY BANJUL
DEPARTMENT OF STATE

JOB VACANCY ANNOUNCEMENT

The U.S. Embassy/Banjul is seeking an individual (with the required work and/or residency permit for employment in country) for the position of **Custodian** in the General Services Office. This position works under the supervision of the Maintenance Supervisor in the General Services Office. Incumbent is responsible for maintaining the cleanliness of USG facilities.

REQUIRED QUALIFICATIONS:

NOTE: All applicants are instructed to address each selection criterion detailed below with specific and comprehensive information supporting each criteria.

Education: Completion of Secondary school is required.

Experience: Two years custodial experience is required and preferably in a large organization.

Knowledge: Must be able to use electrical equipments such as vacuum cleaner, washer and dryer, etc..

Language: Level II English spoken and written is required.

Abilities/Skills: Must be a team player and able to work under minimum supervision.

TO APPLY:

Interested candidates for this position should submit the following:

--Application for Employment (OF-612) - available at the Embassy

--A current resume

--Documentation (e.g., certificates and awards, copies of degree earned) that addresses the minimum requirements of the position as listed above.

Interested applicants should collect and submit a completed employment application form (OF-612) to the Embassy's Human Resources Office no later than Wednesday, September 22, 2010.

Only short-listed candidates will be contacted for interview.

The American Embassy Banjul is an Equal Opportunity Employer (EEO).